

## PTO Minutes

Executive Committee Meeting, August 15, 2012

- I. Approve July 25 Exec Committee Minutes: Minutes were approved unanimously.
- II. Vote in new officers. April Peacock officially resigned from the PTO President position because she has been hired as a 5<sup>th</sup> grade teacher at Beeks. Jenny Lo was voted in (unanimously) as President and Carly Weber (unanimous) as President-Elect.
- III. Present the 2012-2013 budget: The latest 2012-2013 Budget was presented.  
*Recent Expenses:* D&O insurance (\$534), Annual Registration with VA Commonwealth (\$25), Principal Discretionary-monitor in school lobby (\$474.96)  
*Recent Income:* No summer income was reported. It was noted that we should have received checks from Kroger over the summer and need to locate those.
- IV. Upcoming Action Items/Volunteer Needs
  - a. Membership Forms and Volunteer Forms: Carla/Jenny will update and forward to Faith who will Xerox to be distributed Monday, August 20.
  - b. Kroger Card Forms: Need to contact Laura Krisch. Goal is to send information the week of August 27.
  - c. VT Parking: Beeks drew the MBE lot for games on 9/3 and 9/8:
    - i. Not sure who is coordinating the volunteer schedule for VT Parking.
    - ii. Need to locate the paperwork with forms/price info, etc.
  - d. Landscaping Day—August 25, 9:30 AM-12:30ish PM.
    - i. Volunteers needed for pulling weeds, spreading mulch, new plantings.
    - ii. Will advertise volunteer needs via monitor in MBE lobby, old volunteer listserv, asking teachers to post in weekly newsletters.
    - iii. Need big Igloo coolers to provide cold water for volunteers. April Peacock will check on getting building access (with restriction that kids are not allowed inside unaccompanied) and access to ice machine in kitchen.
  - e. Office Volunteers: Might need additional volunteers in afternoon since Mrs. Furr's hours have been reduced.
  - f. Recycling Volunteer: Beeks need volunteers to organize the Recycling or this program will be dropped.
  - g. Books for Breakfast: Since Jenny Lo volunteered to serve as PTO President, she is stepping down as co-chair of the B4B committee. Meredith Keith said she is OK being solo chair, as long as she has ready access to expert advise.
  - h. PTO Listserv: need to send emails asap advertising for volunteer needs for landscaping, office helpers, football parking,
- V. Next PTO Meeting: Wednesday, September 5 at 4 PM
- VI. Other Items?