

## **Margaret Beeks PTO**

### **Meeting Minutes**

September 1, 2011

4:00 P.M.

- I. The Meeting was called to order at 4:00. Those present were the following: Carla Slebodnick, Jeanne Truesdell, Nancy Massey, Michelle Harris, Jennifer Davie, Kelly Linkenhoker, Micah Mefford, Elizabeth Briggs, Carly Weber, Kelly Shushok, Jenny Lo, Steve Sutphen, Yvonne Clark.
- II. The Minutes from June 2011 meeting were approved.
- III. Principal's Report: Mr. Mefford
  - a. Safety
    - Visitors: a computer system has been installed for checking in visitors. This is kept in the main office.
    - Dismissal: Students will now need to come to the multi-purpose room at the end of the day to leave with parent/guardian. The student must be signed out by the parent/guardian.
    - All exterior doors will be locked during the day.
    - Would like someone to monitor the sign out book at end of day.
    - A parent raised concerns about children being dropped off in front of school in the morning. It was suggested that Safety Patrol place cones across entrance in front of school at 8:40
  - b. Mr. Mefford also asked that parents and teachers to be aware of the use of Facebook regarding the Beeks community, and the negative impact it can have. Parents and teachers should be discreet when using the site in relation to the school.
- IV. Teacher's Report: Ms. Linkenhoker
  - a. Teachers want to be receptive to feelings of parents in regard to asking for school supplies, but feel that the requests that they make for school supplies are legitimate and necessary. Several parents expressed support for the teachers' requests and like to contribute in this manner.
  - b. The PTO and Mr. Mefford want to increase supply closet in response to this need.
- V. Treasurer's Report: Jeanne Truesdell

The Board approved the budget for the 2010-2011 school year.
- VI. President's Report: Carla Slebodnick
  - a. Carla shared several thank-you notes that the Board has received from the teachers.

- b. A sorority from VT has offered their services to the school as part of a service component. The Board discussed asking them to help clean the basement of the school and to help with the painting of the playground games.
- c. Safe Routes to School: the original plan has been approved.

VII. Open Issues:

- a. Volunteers: The PTO Board is still in need of volunteers in the following areas: President-Elect, Fundraising Chair, Fall Festival Chair.
- b. Guest Author: Elizabeth Briggs, will bring local author, Tom Angleberger, as Guest Author.
- c. Fall Festival: Carly Weber proposed having a Movie Night in lieu of the traditional Fall Festival. She agreed to coordinate the plan.
- d. Football Parking: Carly Weber has the volunteers she needs. She proposed making a coupon to be handed out to entice people to park at the Beeks Harding Avenue location. The \$2 deduction was approved by the Board.
- e. Books for Breakfast: The next Books for Breakfast will be September, 15<sup>th</sup> from 8:15-8:55.
- f. Fundraising: The PTO will not have a Fall Fundraiser because Ms. Rasnake is having an Art Fundraiser and the Board did not want to potentially take away from her funds. The PTO will run a Spring Fundraiser instead.
- g. Playground Equipment: The Board approved to provide the following items for the playgrounds: balls (including smaller balls for Kindergarten), jumpropes, large 4-seat swingset, and painted games (Four Square and Hopscotch) on sidewalks, blacktop and kindergarten playground area.
- h. Landscaping: Steve Sutphin asked to be a member of the PTO so that he could solicit funds for the landscaping process. He plans to send out a letter to businesses asking for funds or gifts in kind for the landscaping of the school. He also suggested that the marquee in front of the school be changed (lowering planter) to facilitate the opening and closing of the door.

VIII. The meeting was adjourned at 5:20.